



दि न्यू इन्डिया एश्योरन्स कंपनी लिमिटेड

(भारत सरकार का उपक्रम)

**THE NEW INDIA ASSURANCE COMPANY LTD.**

(Govt. of India Undertaking)

पंजीकृत एवं प्रधान कार्यालय : न्यू इन्डिया एश्योरन्स बिल्डिंग, 87, महात्मा गांधी मार्ग, फोर्ट, मुंबई - 400 001.

Regd. & Head Office : New India Assurance Bldg., 87, M.G. Road, Fort, Mumbai - 400 001.

CIN No. L66000MH1919GOI000526

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आज़ादी का  
अमृत महोत्सव

Phone : 022 2270 8100

022 2270 8400

Website : [www.newindia.co.in](http://www.newindia.co.in)

CIRCULAR FOR NOTICE BOARD

CORP.HRM/EWS/MED:2024-25

13<sup>th</sup> March 2024

ALL REGIONAL IN-CHARGES/ MEDICLAIM NODAL OFFICERS

**Re: Collection of Mediclaim premium of Retired Employees through Online mode on New India Website (Retirees Corner) for the F.Y. 2024-25.**

We have immense pleasure in announcing that our Company has developed a portal for the retired employees and from this year, we are introducing and providing online premium payment facility through the link provided in Retirees Corner on New India's website.

For convenience of the retirees, we are giving navigation for online payment through link that will be displayed on Retirees corner of New India website <https://www.newindia.co.in> from 15<sup>th</sup> March, 2024. The last date of premium collection is 31<sup>st</sup> March 2024.

The navigation on the website is as follows:

1. Go to <https://www.newindia.co.in>
2. Click on the Retirees Corner link displayed at the bottom of the page.
3. Click on the link "**Mediclaim Premium Payment**" highlighted in green colour which will display the Retiree Mediclaim Enrolment details.
4. After clicking on the above link, a pop-up will emerge asking for the **SR No/Employee ID** of the retiree.
5. When the retiree enters his SR No/Employee ID, system will send an **OTP** to the registered mobile number and email id of the retiree.
6. After the above step is completed, a page will open which will show the coverage details of the retired employee along with premium.
7. If all the details are correct, then the same will be considered as final coverage and retiree may go for payment through the "**PAY NOW**" link.
8. A check box confirming details of coverage will be displayed and the retiree will have to click on the same.
9. Another check box will be there for disclaimer regarding payment. The same has to be ticked.
10. After both the check boxes are ticked, **pay now** link will get activated and on clicking on it, a "**Proceed for Payment**" window will appear which will be directed to payment gateway where all modes of payment such as **UPI, Credit Card, Debit Card, Net Banking, Bharat QR and all wallets** will be available to retirees for making the premium payment.

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11. On making payment, system will display message of payment confirmation giving details of SR. No., Transaction ID, Payment details, Transaction amount, Transaction Status with message that the **"Payment has been successful to New India Assurance Retiree Premium Collection account..... for renewal of Staff GMC Policy. The transaction id is ..... Premium receipt and tax certificate can be downloaded shortly."**
12. A green tick button will be displayed showing message that the **Payment for the following premium has been done.**
13. Within 3 days of premium payment, on logging again on the retirees portal, retirees will find buttons **"Generate Payment Receipt"** and **"Generate Tax Certificate"** wherefrom both the documents can be downloaded.
14. If there is a discrepancy in the coverage details, please contact your nodal officer/ RO Admin to get it corrected and then only proceed for payment. **Once payment is done, the same cannot be modified again.**
15. For the current renewal, a dedicated bank account at Head Office is created for collection of premium of retired employees PAN India. For those retirees opting for payment through cheque/NEFT, RO has to confirm the NEFT transactions and deposit the cheques collected in the following bank account.

Beneficiary : THE NEW INDIA ASSURANCE CO LTD

Bank: AXIS BANK

Location: Fort, Mumbai

Account No. :922020012166722

IFSC Code: UTIB0000004

For smooth and hassle free renewal, the RO Medclaim Nodal Officers and SPOCS are requested to assist the retirees wherever they find any discrepancy in coverage details and difficulty in paying the premium. Further, you are requested to encourage the retirees to go for online payment of premium since this facility has been developed keeping in view the inconvenience faced by the retirees.

As communicated in VC Conducted PAN India, in case of any difficulty faced, the Medclaim Nodal Officer/ RO Admins may, get in touch with the SPOCS of your Zone. The details of SPOCs are as under.

Western Zone: Mr. Gaurang Dave, Deputy Manager, Ahmedabad R.O. Mob. 7718925576

Southern Zone: Mr. Sanjay Gandhi, Assistant Manager, Surat R.O. Mob. 9825293228

Northern Zone: Mr. Manish Dhaka, Deputy Manager, Delhi CBO, Mob. 9599067600

Southern Zone: Mrs. Vani, Manager, Bangalore R.O., Mob. 9844202884

For any help, the officials to be contacted at Head Office are:

Mrs. Sandhya Murthy, Deputy Manager: Mob. 7387721169

Mr. Harpreet Singh Kalsi, Assistant Manager: Mob. 9877569296

Mr. Shrikant Padole, Admin. Officer: Mob. 7709273132

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दि न्यू इन्डिया एश्योरन्स कंपनी लिमिटेड, मुंबई (प्र.का.)  
THE NEW INDIA ASSURANCE CO. LTD. MUMBAI (H.O.)

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The above information may please be brought to the notice of all employees/retired/spouse of the deceased employees' by displaying the circular on Notice Board of all offices. It is requested to circulate this notice amongst Pensioners Associations for informing their members accordingly.

This circular is also being displayed on **Retirees Corner** along with the screen shots of the navigation for their information.

Please ensure compliance.

(R. K. Khandelwal)

Dy. General Manager